

(Legislative Department)

## NOTIFICATION

New Delhi, the 22nd February, 1988

G.S.R. 125.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Election Commission (Recruitment of Staff Rules, 1974, in their application to the Group 'A' and Group 'B' posts of Deputy Election Commissioner, Secretary, Under Secretary, Under Secretary (Legal), Research Officer, Superintendent (Legal), Section Officer, Hindi Officer, Senior Personal Assistant, Librarian, Research Assistant, Stenographer Grade II and Assistant except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Group 'A' and Group 'B' posts in the Election Commission, namely:—

1. Short title and commencement.—(1) These rules may be called the Election Commission (Group 'A' and Group 'B' Posts) Recruitment Rules, 1988.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay.—The number of the said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit, other qualifications etc.—The method of recruitment to the said posts, age

limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 14 of the said Schedule.

4. Disqualifications.—No person,

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any Class or category of persons :

Provided that in relation to any post, the recruitment to which is to be made by the Union Public Service Commission, no such order shall be made except after consultation with the said Commission.

6. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of post	Number of post	Classification	Scale of pay	Whether Selection Post or non-Selection Post	Whether benefit of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Age limit for direct recruits
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	2	3	4	5	6	7
9. Research Assistant	3* (1988)	General Central Service, Group 'B' Non-Gazetted, Non-Ministerial.	Rs. 1640-60-2600-EB-75-2900.	Not applicable	Not applicable	Not applicable
	*Subject to variation dependent on work load.					
	8		9	10		11
	Not Applicable		Not Applicable	Not Applicable		By transfer on deputation
	12		13			14
Transfer on deputation Officers under the Central Government :—			Not Applicable			Consultation with the Union Public Service Commission not necessary.
(a) (i) Holding analogous posts on regular basis; or						
(ii) with 5 years' regular service in post in the scale of Rs. 1400-2300/2600.						
(b) Possessing the following educational qualifications and experience :						
(i) Qualifications :						
Essential :						
Bachelor's degree from a recognised University or equivalent.						
(ii) Experience :						
Research experience in any of the social science or in the application of Indian Election Laws and Procedure.						
Desirable : Degree in Law from a recognised University or equivalent. (The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed 3 years).						
	1	2	3	4	5	6
10. Stenographer Grade 'C'.	5* (1988)	General Central Service, Group 'B', Non-Gazetted, Ministerial.	Rs. 1400-40-1600-50-2300-EB-60-2600.	Non-selection	No	As laid down in rules for Stenographers Examination conducted by Union Public Service Commission where recruitment is to be made through Union Public Service Commission and as laid down in the rules for Stenographers Grade 'B' Limited Departmental Competitive Examination conducted by Staff Selection Commission.
	*Subject to variation dependent on workload.					
	8		9	10		11
As laid down in rules for Stenographers Examination conducted by Union Public Service Commission where recruitment is to be made through Union Public Service Commission and as laid down in the rules for Stenographers Group 'B' Limited Departmental Competitive Examination conducted by Staff Selection Commission.			No.	2 years for direct recruits.		(i) 25% by promotion failing which by transfer on deputation. (ii) 25% by promotion (on the basis of Limited Departmental Competitive Examination conducted by Staff Selection



Commission) failing which by transfer on deputation.  
 (iii) 50% by direct recruitment (through Stenographers Examination conducted by Union Public Service Commission) failing which by transfer on deputation.

12

13

14

## Promotion:

- (a) 25% promotion shall be made from amongst Stenographers grade 'D' with 5 years regular service in the grade.  
 (b) For purpose of eligibility for examination mentioned at (ii) and (iii) of column 11 the candidates should fulfill all the requirements laid down by the Staff Selection Commission and Union Public Service Commission respectively in the notice for examination issued by them every year.

## Transfer on deputation :

## Officers under the Central Government :

- (a) (i) holding analogous posts on a regular basis: or  
 (ii) with 5 years' regular service in posts in the Scale of Rs. 1200-2040.  
 (The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed 3 years).

## Group 'B' Departmental Promotion Committee (for considering promotion/confirmation) :

1. Deputy Election Commissioner (Administration) — Chairman
2. Secretaries in the Election Commission — Member

Note : The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If however, these are not approved by the Commission, a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

Consultation with the Union Public Service Commission necessary while making direct recruitment.

1	2	3	4	5	6	7
11. Librarian	1* (1988)	General Central Service, Group 'B' Gazetted Non-Ministerial.	Rs. 2000-60-2300-EB-75-3200-100-3500.	Selection.	No.	Not exceeding 30 years. (Relaxable upto 5 years for Government servants in accordance with instructions or orders issued by the Central Government). Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andaman and Nicobar Islands & Lakshadweep).
		*Subject to variation dependent on workload.				



5	9	10	11
<p>Essential :</p> <p>(i) Master's Degree of a recognised University or equivalent.</p> <p>(ii) Degree or equivalent diploma in Library Science of a recognised University or Institutes.</p> <p>(iii) 3 years experience in a Library.</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.</p> <p>Note 2 : The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to Scheduled Castes and Scheduled Tribes if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p>Desirable : (i) Master's Degree in Library Science of a recognised University or equivalent.</p> <p>(ii) Experience of documentation work in a responsible capacity.</p> <p>(iii) Working knowledge of any one modern European language other than English.</p>	<p>Age : No</p> <p>Education</p> <p>Qualifications : As mentioned in column 12.</p>	2 years for direct recruits.	By promotion/transfer on deputation failing which by direct recruitment.

12	13	14
<p>Promotion/transfer on deputation : Officers under the Central Government :</p> <p>1. (a) (i) holding analogous posts on regular basis; or</p> <p>(ii) with 3 years regular service in post in the scale of Rs. 1640-2900 or equivalent; or</p> <p>(iii) with 3 years regular service in posts in the scale of Rs. 1400-2300 or equivalent; and</p> <p>(b) possessing the educational qualifications and experience prescribed for direct recruits under column 8.</p> <p>2. The Assistant Librarian with 8 years regular service in the grade in the Election Commission and possessing at least a Bachelor's degree or equivalent diploma and degree or equivalent diploma in Library Science shall also be considered. In case Assistant Librarian is selected for appoint to the post, it will be treated to have been filled by promotion.</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed 3 years).</p>	<p>Group 'B' Departmental Promotion Committee (for considering confirmation)</p> <p>1. Deputy Election Commissioner (Administration) — Chairman</p> <p>2. Secretaries in the Election Commission — Member</p> <p>Note : The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.</p>	<p>Selection on each occasion shall be made in consultation with the Union Public Service Commission.</p>



1	2	3	4	5	6	7
As. Assistant	45* (1988)	General Central Service, Group 'B', Non-gazetted, Ministerial.	Rs. 1400-40-1600-50-2300-EB-60-2600.	Selection	No.	As laid down in the rules for Assistants Grade Examination conducted by the Union Public Service Commission.
	*Subject to variation dependent on workload.					
	8		9	10		11
As laid down in the rules for Assistants Grade Examination conducted by the Union Public Service Commission.			No	2 years.	(i) 50% by promotion failing which by transfer on deputation; and (ii) 50% by direct recruitment through Assistants Grade Examination conducted by the Union Public Service Commission.	
	12			13		14
<p>PROMOTION :</p> <p>Upper Division Clerks with 5 years regular service in that grade.</p> <p>Transfer on deputation.</p> <p>Officers under the Central Government :</p> <p>(a)(i) holding analogous posts on regular basis; or</p> <p>(ii) with 5 years regular service in posts in the scale of Rs. 1200-2040; and</p> <p>(b) having 2 years experience in establishment/ election matters.</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed 3 years).</p>		<p>Group 'B' Departmental Promotion Committee (for considering confirmation).</p> <p>1. Deputy Election Commissioner (Administration) — Chairman</p> <p>2. Secretaries in the Election Commission — Member</p> <p>Note : The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If however, these are not approved by the commission, a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.</p>			<p>Consultation with the Union Public Service Commission necessary while making direct recruitment.</p>	

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